



**Creative Arts Parents Association (CAPA)
October 18, 2016, 7:30 PM
WHS Media Center/Library**

DRAFT MINUTES

Board meeting at 7:30 PM:

2016-17 Board:

President: [Kathryn Welter](#)

Vice-President: [Cindy Lewis \(Not present\)](#)

Treasurer: [Andrea Case](#)

Secretary: [Kim Reichelt](#)

Member-at-Large/Webmaster: [Kirsten Robinson \(Not present\)](#)

Member-at-Large: [Barb Renterghem](#)

Faculty Advisor: [Susan Memoli](#)

1. Vote to adopt meeting notes from Sept meeting.

Unanimous vote to accept.

2. Status of planning for college a cappella concerts (update from Cindy/Wynn).

Date is December 3. Rachel isn't available that night, so we will need more other adult help. Kirsten is taking care of tickets, will go on sale early November. Wynn has things under control. There will be a master class for the a cappella groups that day. The students will be there a long time between the class and the dinner and then the event, so more help is involved.

Susan wondered about other changes we might consider: Are there ways to get other performance groups involved or art, should the HS a cappella groups perform shorter? The event has gotten pretty long. There was also a suggestion that perhaps the MCs could talk less.

Andrea asked whether she could sell jewelry at a cappella. Andrea will check with Allyson and find out whether there's a policy.

3. Fundraising communication with Wayland families

a. Next steps on-line fundraising

Since we aren't sending out mailings, we need to be working on online ways to solicit donations. Kim suggested seeing if our online ticket sales for the concert could have a donation line added. Andrea wondered whether we could have the Donelan's/Russell's tickets come in an envelope with a donation form. If we haven't, could we have a table at the event

4. Decide on date for Fine Arts Night: May 19 or June 9?

Past years it has been the Friday before graduation (last year after graduation) - it has been challenging to get seniors to the event. Aiming for an event similar to last year with awards/jackets first, then a party to follow in the Commons. Leaning toward May 19 to keep it away from SAT/ACT and have it before the seniors leave for the year.

Perhaps keep the curricular awards out since they are duplicative.

Susan will check around with faculty on May 19.

General Meeting at 8:00 PM:

Presentation and voting on Fall Grants

There are three grant requests. The grant committee recommends approval of all 3. They total \$1806.92 (out of a \$2500 budget, the rest can be rolled over)

- Rachel Carroll (Choraltracks) for \$995
- Susan Memoli (USB Superdrive) for \$83.94
- Amy Cuneo/Veronique Latimer (cameras) for \$727.98

Barb moved to approve them all, Kim seconded the motion, and the motion was unanimously approved.

Bottle and Can drive October 29

Andrea, Kathryn and Barb will be at the event

Fine Arts Night

Already discussed, and no members of the public joined.

Meeting adjourned at 8:15pm.