

Creative Arts Parents Association (CAPA)
Meeting Minutes: November 12, 2013
WHS Library

Board Members present: Claire Sehringer and Ann Greenawalt, Co-Chairs; Deb Cohen, Treasurer; Cindy Lewis, Secretary; Kathryn Welter and Kirstin Robinson, Members at Large.

Faculty present: Susan Memoli (WHS Fine Arts Department Head)

The meeting was called to order at 7:30 pm by Co-Chair Claire Sehringer.

Meeting minutes are as follows:

1. **Grants:**

- a. \$1,400 and additional funds are available (\$2,007, per treasurer)
- b. \$1,806 in requests for grant funding. All had merit and were approved by Grant Board; many items were of the type that had previously been part of the school budget but were no longer funded through the school.
- c. Unanimous vote in favor of funding all requests.
- d. Next steps: Claire to follow-up with teachers and principal.
- e. Publicize (brainstorming): letter to editor of Town Crier; article in paper; pictures of kids with guitars; in written report, include discussion of numbers of kids involved in WHS arts.

2. **Discussed upcoming College a Cappella Concert:**

- a. intermission and food; need for more donations of food and how to request (via email through arts teachers); also discussed trying to send out request/information via Constant Contact.
- b. Implementing idea proposed by Doug Sacra to sell (framed) art at our next a cappella concert. 30% of sales revenues to CAPA. About 4 artists have agreed to participate; discussed where to display art work and when to start. Lots of enthusiasm about this new idea; artists also enthusiastic.

3. **Constant Contact:** Discussion about how updated it is – maybe not? Is this a worthwhile use of CAPA funds? Fine Arts fund-raising proposal.

4. **Tri-M.** Annual fee is \$100/year and included as a line-item in the CAPA budget.

- a. Discussed funding a national arts honor society (fine arts). National Arts Educational Association; \$230 = initial chapter fee. Could CAPA fund? Part of grant process? Special assessment? Need membership in two organizations for fine arts society. Agreed to get more information from WHS fine arts teachers.

5. Discussed miscellaneous bookkeeping, e.g., filing of tax forms for tax exempt status.

- a. Also started discussion about a one-time/special expenditure of CAPA reserves: one big and more visible project v. multiple consumable items?

Adjournment:

The meeting was adjourned at about 8:30 pm.

Next Meeting: December 3, 2013 (meeting ultimately cancelled).