

CAPA Meeting October 18, 2011

CAPA board members in attendance: Claire Sehringer, Ann Greenawalt, Karin Halperin, Kathryn Welter.

Claire introduced the meeting, calling it a voting meeting; there was to be a closed ballot.

Lynn MacDonald talked about funds received so far as donations to CAPA. We've received \$2,785 in donations from 37 families. Since the last meeting \$1,785 has been received. Last year at this time CAPA had received \$4,295. At the end of last year CAPA had a little over \$6,000 in donations from 72 families. Lynn suggested that we can remind people to donate. Or that perhaps people wait until the end of the year to make their donations. Kristen suggested putting a reminder into the concert program that takes place soon. Heather Pineault suggested that we have something at the concert to make it easier to donate.

Kristen talked about how she had looked into what it would take to have an on-line donation form. PayPal is the cheapest option. PayPal could collect data for the organization. There is no set-up fee or monthly fee but PayPal takes a percentage out of every transaction.

Kathryn Welter presented the mini-grant proposals and the recommendation made by the CAPA grant committee. There was \$4,000 to give away this round. There will probably be more money for additional grants in the spring. Susan Memoli and members of the Fine Arts department had submitted proposals.

- 2 Art carts for the visual arts department for \$859.70. The art teachers had originally asked for one cart, but said they really needed two. CAPA advised them to look into the cost of two carts, and it seemed to make sense to purchase both carts now.
- Fine Arts laptop, which would provide lighting cues, sound cues, and could archive performances. The middle school has a digital recording crew while the high school really doesn't have much. The Fine Arts teachers have a goal to get training in tech stuff for the new high school. They have software for recording ability. It would be nice for the techies to have everything tech all on one place. This laptop would also be used for performances. Total cost: \$2,418
- Joe O. had asked for \$300 towards a used bassoon, and \$350 for percussion mallets and sticks and beaters, since the ones currently used are in bad shape.
- Finale software for composing needs to be upgraded: \$130.

- Professional development for half day in music tech so that the faculty can “learn how to use all the toys.” (Susan had asked for grants for K-12 teachers that touched on music and drama.) This professional development is specifically for high school fine arts faculty. But Cost: \$400

Total submissions: \$4,457.70.

Kathryn concluded by stating that the CAPA grant committee recommended a “Yes” vote on these grants. In the art department, a lot of heavy things need to be toted around. It’s not a far distance but the items are heavy and the teachers move from class to class.

Kirsten asked Susan if the professional development is tied into learning the Finale software and learning how to use the laptop? Susan responded “yes.”

Eve Budnick asked where the rest of the money for the bassoon would come from; Susan did not know. Claire explained that CAPA did not want to spend a large portion of money on one instrument that would be for only one or 2 or 3 students. Kathryn added that Joe already has 2 bassoons, and one is old. Joe wants to try to get more kids to play the bassoon.

Claire explained that CAPA tries to even distribute grant money to the different department OVER TIME. She said she planned to make a list of items bought by CAPA for the Fine arts department in recent years.

Judy asked how the figure of \$4,000 was arrived at as the amount of money available. Claire explained that we wanted to have a bit left over for the spring round of grants, and in addition we weren’t exactly sure how much we had in grants, so we rounded off the number to \$4,000, to be conservative and not spend everything at once.

Susan explained that the Fine Arts teachers talked about what they needed, and it had been helpful to know ahead of time how much was available. The timeline of the grants worked for the teachers, Susan added.

11 people voted in a closed ballot vote “yes” to awarding the grants. No “no’s.”